

**NFPA 2021 JOINT CONFERENCE
LEADERSHIP CONFERENCE AGENDA
SUNDAY, JUNE 13, 2021**

TIME (CDT)	TOPIC	SPEAKER
9:30 – 10:00 AM	Introduction & Welcoming	Jessica Kubiak, RP® <i>NFPA Leadership Coordinator</i>
10:00 – 11:00 AM	Take the Lead: Developing your Skills to Become a Strong Leader	Brenda Cothary <i>NFPA Region I Director</i>
11:00 – 12:00 PM	Are you Asleep at the Succession Planning Wheel?	Lisa Lynch, CRP™, CEDS <i>NFPA President-Elect</i>
12:00 – 12:30 PM	Break – stretch your legs, rest your eyes, or chat with attendees	
12:30 – 1:30 PM	Power of Recognition	Mindi Schaefer, M.S., RP® OSBA, AACP <i>Paralegal Association of Central Ohio</i>

Take the Lead: Developing your Skills to Become a Strong Leader

Sunday, June 13, 2021, 10:00 a.m. CDT

Leadership is a virtue coveted by many but possessed by few. By understanding the traits that make ordinary individuals evolve into strong leaders, you can learn what it takes to hone your skills to become a success in your personal or professional leadership journey.



Brenda Cothary

NFPA Region I Director

Brenda Cothary is a paralegal at Coordinate Care, a managed care organization that provides health care services to members across Washington State. She has worked as a paralegal for 20 years and has experience in bankruptcy, collections, risk management, eminent domain, personal injury, administrative law and contracts.

Ms. Cothary has been a member of the Washington State Paralegal Association (WSPA) since 2001. She has served WSPA as President, Vice President, NFPA Secondary and Primary, Regulation Coordinator, CLE Coordinator and Chapter Director. She has also volunteered her time with NFPA serving as its Education Coordinator, Legislative Committee Co-Coordinator and Case Law Coordinator.

Ms. Cothary was appointed by the Washington State Supreme Court to serve on the Limited License Legal Technician (LLLT) Board in 2013. In addition, she served on the Tacoma Community College Paralegal Advisory Committee during the time the school was seeking ABA approval. She has taught various CLE seminars and has been a substitute instructor at local community colleges.

Are you Asleep at the Succession Planning Wheel?

Sunday, June 13, 2021, 11:00 a.m. CDT

Wake up!! Stop being reactionary!! Let's start making succession planning part of your "business as usual" instead of on an ad hoc or emergency basis. Join us in a discussion about the importance of succession planning, best practices, challenges and potential pitfalls.



Lisa Lynch, CRP™, CEDS

NFPA President-Elect

Lisa Lynch currently works as an in-house paralegal for a global leader in the commercial and multifamily real estate industry in Dallas, Texas. Her role focuses on litigation, eDiscovery and corporate governance.

Lisa has been involved with the Dallas Area Paralegal Association (DAPA) since 2004. She served as DAPA's President in 2014 and held other positions including President Elect, NFPA Primary, NFPA Secondary, Vendor Advisor, as well as serving on many committees. She has also been a CLE speaker at many DAPA and student events. In 2014, Lisa was presented with the DAPA Paralegal of the Year Award. She is also a member of Paralegal Division of the State Bar of Texas and sat on the El Centro Paralegal Advisory Board.

Lisa participates in DAPA's mentor/protégé program and is a volunteer with the Dallas Volunteer Attorney Program and other community service programs benefiting non-profits such as the North Texas Food Bank, Juliette Fowler, TangoTab and The Stewpot.

Lisa obtained her Paralegal Certificate from the Professional Development Institute at the University of North Texas. In 2011, Lisa was certified by NFPA as a Core Registered Paralegal, becoming one of the first 16 CRPs in the State of Texas and initial 148 paralegals in the nation who passed the pilot exam administered at 12 test sites across the country. Most recently, Lisa became CEDS certified through ACEDS (Association of Certified eDiscovery Specialists).

The President-Elect works closely with the President and learns the roles and responsibilities to ensure continuity. At the end of this 2-year term, the President-elect shall become President and serve for one two-year term. The President-Elect will become President at the NFPA 2022 Convention.

Power of Recognition

Sunday, June 13, 2021, 12:30 p.m. CDT

Mindi will discuss how Recognition drives employee motivation, produces a sense of achievement with employees, and fosters an environment where employees feel valued. Consequently, it increases individual employee engagement, increases team productivity, and supports loyalty to the company which leads to higher retention.



Mindi Schaefer, M.S., RP®, OSBA, AACP

*Former NFPA Director of Professional Development
Paralegal Association of Central Ohio*

Mindi has been appointed by the Supreme Court of Ohio to serve as a Commissioner on the Court's Board for the Unauthorized Practice of Law. The Board conducts hearings, preserves the record, and makes findings and recommendations to the Supreme Court in cases involving the alleged unauthorized practice of law.

Mindi actively participates in the Paralegal Association of Central Ohio ("PACO") and has held various leadership positions including President, President-Elect, National Federation of Paralegal Associations ("NFPA") Primary Representative, NFPA Secondary Representative, Public Relations Representative, and Mentoring Program Committee Chair. She is currently an Advisory Committee Member for the PACO Executive Board as a past President for the association as well as the Public Relations Representative and Social Media and Website Coordinator.

Additionally, Mindi has served in many capacities for NFPA as the Advertising / Public Relations Coordinator, Leadership Coordinator, Vice President and Director of Profession Development, and American Bar Association Representative.

She is also an Adjunct Professor in Capital University Law School's Paralegal Program associated with the Introduction to Paralegal Studies and Civil Litigation courses.

Mindi is a continuing legal education presenter with PACO, NFPA, myLawCLE, LawPracticeCLE, and Institute for Paralegal Education focusing on the areas of case preparation from start to Trial and document management.

She is also a featured author with PACO and National Paralegal Reporter (affiliated with the NFPA) focusing on topics associated to paralegals, association involvement, employment, mentoring, and trial preparation.

Mindi is also a frequent guest speaker at local area high schools and colleges focusing on interviewing, entering the paralegal profession, and the overall paralegal profession in Central Ohio.