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BENEFITS OF ATTENDING

PERSONAL CONTACTS – A personal connection, resulting from face-to-face contact, generates a higher level of trust. Come build your business relationships with others in the profession.

NETWORKING OPPORTUNITIES – A convention provides a great opportunity to expand your network and make valuable connections.

CONTINUING LEGAL EDUCATION – The educational sessions are designed specifically to provide paralegals with continuing legal education. Attending the educational sessions will enhance your knowledge in specific areas, which can often directly impact your professional status.

GET INSPIRED – Many paralegals find that they have a significantly renewed passion for the profession and an increased level of confidence in building the paralegal profession after attending an NFPA convention.

NFPA CONVENTION CHARITY – Aloha Friday!

Please support this year’s charity, the Hawai’i Children’s Justice Centers, by donating $5 (or more if you choose) to wear your best Aloha Shirt, Mumu and jeans on Friday, October 9. The legislature established the Children’s Justice Center program in 1986 to ensure a fair and neutral process for the handling of reports of child sexual abuse. The intent was to protect the rights of all persons involved - the victims and the alleged perpetrators.

Prior to the creation of the Centers, the justice system was geared towards meeting the needs of adults, not the needs of children, although children are often victims of crime. The Judiciary established the program to open the courthouse doors to children as witnesses. Specially trained professionals conduct developmentally appropriate forensic interviews, videotapes are made instead of written statements, and a special children’s waiting room has been created in the Circuit Court, First Circuit, for children who will be testifying.

In 2001, new legislation changed the program’s name to the Hawai’i Children’s Justice Centers from the Hawai’i Children’s Advocacy Centers. The legislation also expanded the program’s focus to include felony abuse and children as witnesses.

The Children’s Justice Centers provide a warm, homelike setting where children can feel as comfortable and safe as possible while being interviewed about reports of child abuse, particularly sexual abuse, and as witnesses to crimes. Working together at the Centers to coordinate efforts to help abused children and their families are:

• The Department of Human Services Child Welfare Services.
• The County Police Department.
• Offices of the Prosecuting Attorney.
• Victim Witness Assistance programs.
• The Department of the Attorney General.
• Crisis counseling and medical services.
• Treatment providers.
• Community volunteers.
• The Armed Forces.
• The Federal Bureau of Investigations.

Come see what NFPA’s Annual Convention & Policy Meeting are all about!
Go home with amazing, infectious energy!

See you at the NFPA 2015 Annual Convention: October 8-11
THURSDAY, OCTOBER 8
7:30am – 5:00pm
Registration
7:30am – 7:00pm
Exhibit Hall Open
8:30am – 9:45am
Concurrent Education Sessions
9:45am – 10:15am
Morning Break + Visit with Exhibitors
10:15am – 11:30am
Concurrent Education Sessions
11:30am – 1:00pm
Keynote Luncheon
1:00pm – 2:15pm
Concurrent Education Sessions
2:15pm – 2:45pm
Afternoon Break + Visit with Exhibitors
2:30pm to 5:00pm
PACE/PCCE Workshop
2:45pm – 4:00pm
Concurrent Education Sessions
4:15pm – 5:30pm
NFPA Workshop
5:30pm – 7:00pm
Exhibitors’ Reception
7:00pm – 10:00pm
Board of Directors’ Meeting
FRIDAY, OCTOBER 9
Aloha Friday!
7:00am – 4:00pm
Registration
7:30am – 2:00pm
Exhibit Hall Open
7:30am – 8:30am
First Timer’s Meeting
8:30am - 11:15am
NFPA Region Meetings
9:30am – 10:45am (staggered 15 minute breaks by region)
Morning Break + Visit with Exhibitors
11:15am – 12:00pm
Meet the Candidates Panel (Members Only)
12:00pm – 1:30pm
Coordinator Appreciation/Networking Lunch
1:30pm – 2:00pm
Exhibitor Door Prize Drawings
2:00pm – 4:00pm
NFPA Region Meetings
2:00pm – 4:00pm
Student Workshop
4:30pm – 9:00pm
Social Event at Chief’s Luau
SATURDAY, OCTOBER 10
8:00am – 9:00am
Registration
8:00am – 9:00am
Treasurer’s Meeting (Members Only)
9:00am – 5:30pm
Policy Meeting
Please note that NFPA will not be supplying individual power at the Policy Meetings, but will be providing charging stations.
10:30am – 10:45am
Morning Break
12:00pm – 1:30pm
Awards Luncheon
3:15pm – 3:30pm
Afternoon Break
8:00pm – 12:00am
Caucus Meeting(s) (if necessary)
SUNDAY, OCTOBER 11
9:00am – 1:00pm
Policy Meeting
Please note that NFPA will not be supplying individual power at the Policy Meetings, but will be providing charging stations.
10:30am – 10:45am
Morning Break
3:00pm – 10:00pm
Board of Directors’ Meeting
MONDAY, OCTOBER 12
9:00am – 12:00pm
Board of Directors’ Retreat
(NFPA Board Members Only)
KEYNOTE LUNCHEON PRESENTATION

Thursday, October 8  |  11:30am – 1:00pm

Featuring Keynote Speaker Chief Justice Mark E. Recktenwald

Judge Mark E. Recktenwald was sworn in as Chief Justice of the Hawai‘i Supreme Court on September 14, 2010. He joined the Supreme Court as an Associate Justice on May 11, 2009, and previously served as Chief Judge of the Intermediate Court of Appeals beginning in April 2007.

Prior to his appointment to the Intermediate Court of Appeals, Judge Recktenwald served as the Director of the Department of Commerce and Consumer Affairs (DCCA), as an Assistant United States Attorney for the District of Hawai‘i, and as an attorney in private practice.

He received his undergraduate degree from Harvard University and his law degree from the University of Chicago. After law school, Judge Recktenwald became a clerk for Judge Harold Michael Fong until 1987. He then became an associate with Goodwill Anderson Quinn & Stifel in 1988. In 1991, he became Assistant United States Attorney, litigating both civil and criminal cases. He also served as the health care fraud coordinator and environmental law enforcement coordinator for the U.S. Attorney’s Office and was a prosecutor in other types of cases. In 1997, he became partner with the law firm of Marr Hipp Jones & Pepper specializing in employment litigation. In 1999, he returned to the U.S. Attorney’s Office. He became Director of the Hawai‘i State DCCA in 2003.

In May 2007, he was appointed Chief Judge of the Hawai‘i Intermediate Court of Appeals. He participated in more than 250 cases and authored 10 published Opinions. In February 2009 (confirmed in May 2009), he replaced retired Associate Justice Steven H. Levinson on the Supreme Court of Hawai‘i. On August 13, 2010, Judge Recktenwald was nominated for Chief Justice by Governor Linda Lingle.

2015 SOCIAL EVENT

Friday, October 9  |  4:30pm – 9:00pm

$73.75 for Adults, $65.50 for Youth; and $57.25 for Children

Price includes transportation to and from the luau, seating in the standard section, all-you-can-eat Hawaiian luau buffet, shell lei greeting, 1 adult beverage and Chief’s Journey Through the Polynesian Island Show. Buses will depart the hotel at 4:30 pm so that all attendees can participate in interactive Hawaiian activities including hula lessons, headband weaving, tattooing, spear throwing and firemaking.

Set at Sea Life Park Hawaii’s stunningly scenic Makapu’u Meadows, backed by tall sea cliffs and overlooking the ocean, this is a luau unlike any other in Hawai‘i. It is highly interactive and very funny!

Come and join Chief Sielu and his ohana (family) for an evening and immerse yourself in the rich heritage of the Islands. Sip a Mai Tai cocktail and sink your teeth into a lavish Hawaiian feast, a sumptuous blend of traditional luau foods blended with Hawaiian Regional Cuisine. And finally, enjoy a thrilling Polynesian show.

What makes this Oahu luau different is Chief Sielu, a world champion fire-knife dancer and Polynesian comedian. Chief Sielu is widely regarded as the best and funniest Polynesian entertainer in the South Pacific. Now you can experience the Chief’s amazing luau.

This luau is rated as TripAdvisor’s #1 luau in Hawai‘i!
DON’T MISS OUT ON THESE IMPORTANT EVENTS!

THURSDAY, OCTOBER 8
NFPA PACE/PCCE CERTIFICATION WORKSHOP

2:30pm – 5:00pm
Linda Odermott, RP and Nita Serrano, RP
Certification - How Did We Get Here And Where Are We Going?

Demystifying The Exams
Different Paths To PACE or PCCE
Study Tools - Online Review Course, Study Groups, Individual Study

LINDA ODERMOTT, RP® recently transitioned to Dunn Carney Allen Higgins & Tongue where she is the land use paralegal handling land use, construction defect and other relevant real property matters. She spent the last six years as the paralegal to the City Attorney in Tualatin, Oregon where she worked on a variety of myriad of complex legal issues such as land use, zoning, employment, contracts, public contracting, public records and meetings, and other relevant issues. She is also a real property paralegal instructor in the paralegal program at Portland Community College. She is the current regulation review coordinator for the National Federation of Paralegal Associations (NFPA), the certification ambassador for the Oregon Paralegal Association (OPA), a member of the OPA Board of Directors, as well as the annual paralegal survey chair for OPA. Linda was appointed by the Oregon State Bar Board of Governors to be a task force member for the limited license legal technician task force in June of 2013, where she has worked with magistrates, attorneys, legal educators and other esteemed members of the legal community on this evolving issue. Linda is a former member of the Everest College Paralegal Program Advisory Committee for the Portland campus, and the former PR Chair for OPA. Ms. Odermott started her paralegal career as an extern paralegal in family law with a single attorney prior to transitioning into construction defect litigation.

NITA SERRANO, RP®, is a litigation paralegal with the Tampa law firm of LaCava & Jacobson P.A. in their general casualty department handling all aspects of cases from case inception through trial preparation and participation. Nita has been a paralegal for almost 20 years, four of those years as a freelance paralegal. She is the current NFPA Vice President and Director of Certification. Nita specializes in the areas of civil litigation, insurance defense, medical malpractice, personal injury, nursing home and general negligence. She has also worked in the areas of criminal and family law.

NFPA WORKSHOP
4:15pm – 5:30pm
Review of Parliamentary Procedure and Robert’s Rules of Order

DR. WILLIAM J. PUETTE, Professional Registered Parliamentarian (National Association of Parliamentarians) and Certified Parliamentarian (American Institute of Parliamentarians) is Director of the Center for Labor Education & Research at the University of Hawai‘i - West O‘ahu Campus and tenured, senior faculty teaching labor history, law, leadership skills and Parliamentary Procedure, which are offered online for Continuing Education Units. President of the 100+ member Hawai‘i State Association of Parliamentarians (HSAP), he is a member of the Professional Development and International Services committees of the National Association of Parliamentarians. Co-author of the Nā Lula Hālāwai (HSAP’s 250 page parliamentary guide to conducting meeting in Hawaiian). As a practicing professional, he is Parliamentarian of record for the Democratic Party of Hawai‘i, and the University of Hawai‘i - West O‘ahu Faculty Senate. Other clients also include various Hawai‘i home & apartment owners’ associations, credit unions, and several other societies, labor organization, and boards whom confidentiality prevents listing.
FRIDAY, OCTOBER 9
7:30am – 8:30am
First Timer’s Meeting

11:15am – 12:00pm
Meet the Candidates Panel
(members only)

2:00pm – 4:00pm
Student Workshops

How to Write Effective Resumes

NATHAN WHITAKER will discuss choosing a format, organizing, writing and formatting your resume. It is about quality not quantity. The importance of a good cover letter will also be discussed.

The student event will also include a resume writing contest. If you think you have a great resume then we want to see it. Submit your resume for a panel of experts to review. The top three resumes will receive honors.

Nathan Whitaker has been with OfficeTeam/Robert Half International since 2004 here in Honolulu and has been the Division Director of OfficeTeam since 2008. OfficeTeam is a division of Robert Half International, the world’s premier specialized staffing firm, with more than 60 years of experience. OfficeTeam specializes in the placement of highly skilled administrative and office support professionals on a temporary and temporary to full time basis. Nathan has been recognized three times for being in the top 50 Worldwide for OfficeTeam.

Paralegal Professionalism in the Legal World

JACKIE HUGHES will be sharing invaluable information about her experience in the legal profession, as well as her knowledge and savvy about the following topics: interviewing strategies, job search techniques, transferable skills, current hiring trends and salary negotiations.

Jackie Hughes has over 25 years of experience as a legal professional, including 11 years as a paralegal. Her experience was gained in small boutique firms as well as international firms. Orrick, Herrington & Sutcliffe LLP, Alston & Bird LLP and Carlsmith Ball LLP are just a few of the places she has worked. Jackie has a BA in Spanish from Oberlin College and a JD from The University of San Francisco School of Law. She is Secretary of the ALA Hawai‘i Chapter and past President of the Oberlin College Alumni Association. Her degrees, her faith, and her sense of humor have served her well.

SATURDAY, OCTOBER 10
8:00am – 9:00am
Treasurer’s Meeting
(members only)
THURSDAY, OCTOBER 8
Education Sessions
All sessions are approved for 1.25 CLE credits. Approved Ethics CLE credits are noted with an asterisk.

Track Key:
◆ General
♭ Litigation
△ Real Property/Estate Planning

8:30 TO 9:45 AM

*Session A – ♭ Proposed Amendments to the FRCP & eDiscovery Case Law Update
KENNETH FUKUNAGA, ESQ.
The U.S. Supreme Court in April 2015 sent to Congress changes to the eDiscovery civil rules which will become effective December 1, 2015. Hawai`i changed its eDiscovery rules on January 1, 2015. The eDiscovery technical issues have been proliferating as vendors propose more expensive and complicated systems. Paralegals are at the forefront of the eDiscovery changes. Mr. Fukunaga will discuss technical IT issues, the amendments and additions to the rules and their impact on eDiscovery and litigation.

Kenneth Fukunaga graduated cum laude from the University of San Francisco School of Law and has a Ph.D. in Experimental Psychology. He is Senior Partner in Fukunaga Matayoshi, Hershey & Ching LLP specializing in complex litigation, products liability, construction litigation and healthcare law and planning. He has also served as a consultant in records management policies, eDiscovery procedures and the structuring of healthcare organizations.

*Session C – ◆ The Responsible Law Firm in an Era of Cloud-Based Practice
CAITLIN J. KEE
Ethical rules require the legal team to maintain competence – this includes keeping abreast of changes in the law and its practice, including the benefits and risks associated with relevant technology. Cloud computing is playing a large role in the modern law office. The cloud is not only used for hosting litigation solutions, it is now being used by law firms to make their data accessible anytime, anywhere. This seminar will help you understand the cloud concept, including common uses, terminology, and how to keep your data safe.

Caitlin J. Kee is a Client Manager with Thomson Reuters in Honolulu, Hawai`i. She works with a broad cross-section of the local legal community in law firms, corporations, government offices, and the law school to provide assistance in staying current on tools and skills for legal research, practice management, technology, and more. Her experiences working with legal professionals and organizations across the board have provided a unique perspective on changes and trends in the legal services industry.

Session B – △ Uniform Power of Attorney
RANDALL M. L. YEE, ESQ.
This seminar will cover a general discussion of the Uniform Power of Attorney as well as the Hawai`i Act which became effective in 2014. There has been much discussion among attorneys and the banking community as to its interpretation and implementation. An explanation of the Hawai`i statutory form will be given and tips for best practice will be suggested.

Randall M. L. Yee is an attorney and certified public accountant with over twenty-five years of experience in the area of trust and estates. Mr. Yee has been recognized as one of the top trust and estate lawyers by Honolulu Magazine since 2001. He is a member of the American Bar Association, Hawai`i State Bar Association, Hawai`i Estate Planning Council, American College of Trust and Estates Counsel (ACTEC) and Phi Beta Kappa Honor Society. Mr. Yee is admitted to practice before the Hawai`i State Courts, the Hawai`i District Federal Court and the United States Tax Court.

Session D – ◆ The Reality of Retrieval
JAY JENKINS
This seminar will cover the US and HIPAA laws and the challenges and best practices in gathering records from different states, cities and even local providers. This is basically a retrieval primer that gives paralegals tools to be able to successfully retrieve records.

As T-Scan’s Director of Client Services, Jay has retrieved millions of protected documents from every state across the country. Jay, and his team at T-Scan, work with HIPAA, HiTech, and numerous regional, state and corporate idiosyncrasies governing protected information on a daily basis. Jay and T-Scan believe sharing our knowledge, our experience, and our tactics benefits all of us in the legal/claims community. Throughout the year, Jay presents local, regional and national CLEs to various legal professional organizations across the country. At T-Scan, Jay worked in and developed all phases of the business: from processing and retrieval to senior management. As Director, Jay is a guiding member of the Senior Management Team with a focus on Client Services.
**CONTINUING LEGAL EDUCATION**

**10:15 to 11:30 AM**

**Session E – Video to: Prepare, Evaluate and Win Cases**

ROY UMLAUF, ESQ., AND THEDA M. YANDELL, RP

Learn the “power of video.” The presentation will provide tips for using video to prepare for depositions/trial testimony, discuss when to videotape a deposition, why an independent medical exam should be videotaped, and the importance of surveillance including sources of video surveillance and tips for saving the video.

Roy is a shareholder with Forsberg & Umlauf, P.S., a litigation defense firm. His broad litigation defense practice includes catastrophic damages, construction claims, products and personal injury defense, premises liability, bad faith, legal malpractice, underinsured motorist claims, investigation and preservation of evidence advice. He is an Arbitrator (UIM/ King County Superior Court) and Mediator. Roy received his J.D. from University of Puget Sound, summa cum laude, 1985 and his B.A. from University of Washington, cum laude, 1982. He is admitted to practice in the State of Washington. Roy was listed in The Best Lawyers in America for 2014 in the categories of Personal Injury Litigation-Defendants and Product Liability Litigation-Defendants. He was recognized as a “Super Lawyer” by Super Lawyers magazine for over ten years. Roy is a past President of Washington Defense Trial Lawyers and currently the President of the Foundation for Washington Courts.

Theda is employed as a paralegal in the law firm of Forsberg & Umlauf, P.S., a litigation defense firm. She has been a paralegal for 27 years and currently participates in personal injury, premise liability, property damage, and product liability cases. Theda is a member of the National Federation of Paralegal Associations and served as the Region I Director. She is a past President and current Vice President of the Washington State Paralegal Association. Theda graduated from Highline Community College with an A.A. degree and an A.A.S. degree, Legal Assistant. She is a member of the Highline Community College Advisory Board and volunteers at the Kent Legal Clinic.

**Session F – Legal and Financial Long-Term Care Planning**

WENDY MIKI GLAUS, ESQ.

This seminar will focus on how to plan for long-term care legally and financially. Learn what long-term care options are available in Hawai‘i including Medicaid and Veterans benefits. What can you do now to make sure you have enough money to last as long as you do?

Wendy Miki Glaus is a partner in the law firm of Sterling & Tucker, LLP, where she serves as an Elder Law Attorney, Estate Planning Attorney, and a Certified Public Accountant. She is certified as an elderly law specialist and recognized as a Certified Elder Law Attorney by the American Bar Association, accredited by the National Elder Law Foundation and also certified by the Supreme Court of Hawai‘i. She is also certified as an Estate Planning Law Specialist and Accredited Estate Planner® (AEP®) by the Estate Law Specialist Board, Inc., an organization accredited by the American Bar Association and affiliated with the National Association of Estate Planners & Counsel, and so certified by the Supreme Court of Hawai‘i. She is also an Accredited Attorney with the Veterans Administration. She focuses her practice on Medicaid, Medicare, Veterans benefits, estate planning, estate, gift and income taxes, nursing home rights, and housing and care issues for the elderly. Her dedication and expertise provide families with assistance in qualification for Medicaid and other available government benefits such as Social Security Disability Income and Supplemental Security Income.

**Session G – Paralegals Really Need to Know About eDiscovery**

ASHLEY KING, RCA

Most paralegals now know what eDiscovery is, but what do paralegals REALLY need to know about eDiscovery in order understand and competently manage eDiscovery on a daily basis? Having made the transition from the traditional paralegal role into eDiscovery litigation support, Ashley King understands the technical considerations paralegals are faced with. She will be discussing the various stages of eDiscovery along with the key concepts and concerns for paralegals at each stage. She will also discuss best practices for paralegals in dealing with eDiscovery along with current trends and developing hot topics.

Ashley King is a Certified eDiscovery Specialist and a Relativity Certified Administrator. She has eight years of experience working as a paralegal in Hawai‘i’s top litigation firms, which includes three year’s experience working
CONTINUING LEGAL EDUCATION

in eDiscovery litigation support. Ms. King has a B.A. in Justice Administration from Hawai‘i Pacific University and an A.A. in Paralegal Studies from Kapiolani Community College. She has taught several higher education paralegal classes including Legal Research and Writing, Law Office Management, Legal Terminology, Ethics, Professional Development and Success. She currently serves as the President of the Hawai‘i Paralegal Association and has been an active Board member for the past four years.

Session H – Open Government Laws
ELIJAH YIP, ESQ.

Transparency is vital to keeping government accountable to the people. This session will provide an overview of open government laws including the Freedom of Information Act, Uniform Information Practices Act, and sunshine laws. We will also discuss tips for making effective record requests to government agencies.

Elijah Yip is a partner at Cades Schutte LLP and the chair and founder of the firm’s Digital Media and Internet Law practice group. Elijah practices commercial litigation, IT law, and media law. Elijah writes about law and technology on his blog (LegalTXTS.com) and Twitter (@LegalTXTS). He is the former chair of the Litigation Section of the Hawai‘i State Bar Association. Elijah has taught as an adjunct professor at the William S. Richardson School of Law and as a lecturer in the Communication and Journalism departments at the University of Hawai‘i at Manoa. Before joining Cades, Elijah clerked for Federal District Judge Samuel P. King in Honolulu. In 2012, Pacific Business News selected Elijah as one of “Forty Under 40” young business leaders in Hawai‘i. Elijah is rated “AV Preeminent” by Martindale-Hubbell, is listed as one of the Top 25 lawyers in Hawai‘i by Super Lawyers 2014, and was named a Future Star by Benchmark Litigation in 2015.

1:00 to 2:15 PM
Session I – Early Case Assessment – How it Can Help You Bring Insight to Your Litigation Team
RUSSELL GRAY

Is case data getting larger and larger? Are your cases costing more and more? What can we do? Early Case Assessment or Early Data Analysis will help you begin dealing with and making decision on data sets earlier in the process which will help cut down on the cost of litigation. Because document review accounts for 73 percent of all eDiscovery costs, getting rid of irrelevant and non-responsive data early in the litigation process will cut down on (1) the amount of documents that need to be converted and uploaded into a review tool and (2) cuts down on the amount of time attorneys will need to review data sets. Using Early Case Assessment technology will accomplish the above while also giving case teams an early look at what is in its data collection allowing your team to make strategic decisions earlier in the litigation process. Learn how technology tools are being leveraged to help case teams with this process.

Russell is a Litigation Account Manager for the large law segment at LexisNexis. In this role he serves as the primary point of contact for all things litigation and eDiscovery in his region. Prior to his role as an Account Manager, Russell spent several years as a Litigation Solutions Specialist where he wrote several CLE programs, and presentations, on eDiscovery. Before joining Lexis, Russell worked as a litigation associate for a large firm in Hartford Connecticut and has significant hands-on experience in all phases of litigation. Russell lives in Santa Barbara, CA with his wife, Karen and their two boys Eliot & Jacob. Away from work, Russell is an enthusiastic supporter of the Boston Bruins and Liverpool Football Club.

Session J – Advanced Preliminary Title Reports
SUZETTE NASSER

Do you work with real property title reports? Do you really understand them? This seminar will be an in-depth discussion of complex and problematic issues that may appear on a title report that could either delay a transaction or cause bigger problems that could halt the transaction completely.

Suzette Nasser is a Vice President and Senior Title Officer at Title Guaranty of Hawai‘i. With over 40 years of experience in the title industry, Suzette is well-versed in a variety of real estate related issues. In addition to her newest class, “Title Insurance: What, Why and How”, Suzette is also certified as the Hawai‘i Real Estate Commission Instructor for these other continuing education courses: Complex Title Matters: Identifying and Resolving, Title Insurance & Title Report Red Flags, Exploring Hawai‘i Lands and Maps, Hawai‘i Lands Historical Review, and Idiosyncrasies of Hawai‘i Land Court Properties.
Session K – Three Questions on Legal Technology and Ethics

SUSAN JAWOROWSKI

Social media is the way people connect now - what legal ethical considerations are involved? Paralegals (and their attorneys) are required to be competent - what does this mean in the law office technology area? Cybersecurity - what role can or should you play in protecting your firm’s and your client’s digital information?

Susan Jaworowski is a lawyer who made a mid-career change into academia. Since 2007, she had been the Paralegal Program Director at Kapiolani Community College. As if that wasn’t enough change, in the Fall 2007, she enrolled as a doctoral student in educational technology at the University of Hawai‘i to help the Paralegal Program put their first courses online, and received her doctorate in 2012. When not busy making instructional videos, she sings in a community chorus and works on a never-ending list of home repairs for her 98 year old house.

Session L – Criminal Law in the Federal Court and Military Criminal Justice Systems

JOHN SCHUM, ESQ.

Mr. Schum will give an overview of criminal law in the Federal Court and Military Criminal Justice Systems. A comparison between the two jurisdictions and their respective applicable legal authorities will be discussed along with an emphasis concerning recent changes involving sexual assaults within the Military Justice system.

John Schum has over 20 years of experience in the criminal justice system, to which he has dedicated his entire legal career to mastering. Having been a prosecutor, defense counsel, and military judge, he has the unique ability to see a case from all sides, and to use that ability to your advantage to ensure all aspects of your case are addressed and well represented. He spent two years successfully prosecuting more than 250 cases involving major felonies and military offenses, many before a jury. He also spent a year reviewing the results of approximately 1,500 criminal trials to ensure that the rights of the defendants were fully safeguarded. Additionally, he has over 15 years of experience in defending people charged with committing crimes, having zealously defended people accused of committing the most serious felony offenses and almost every other type of crime. Then as a former Judge, he presided over 100 criminal trials, giving him personal insight into how judges make their decisions, which is an invaluable tool. This experience can help me make a difference in how your case is resolved. From 2012 to 2013 and currently, he serves on the Grand Jury Counsel Panel, providing legal clarification at Grand Jury Proceedings. He has served pro bono as an Arbitrator in civil actions and was selected to serve a three-year term Delegate to the Annual US District Court Judicial Conference beginning in 2014.

2:45 to 4:00 PM

Session M – Case Management – Taking Charge of Your Caseload

MARYANN IVIE, RP

How do you ensure that all elements of a case are being collected, maintained and organized? How do you safeguard against missed court deadlines? Let our experienced faculty provide the latest tips and tools you need to take charge of case management - of multiple files simultaneously! Don’t get overwhelmed by deadlines, boxes of documents or thousands of electronic files. Increase your efficiency!

Maryann Ivie, RP, is a paralegal in the Portland, Oregon law firm of Cosgrave, Vergeer & Kester, L.L.P. Ms. Ivie has more than 20 years of legal experience and became a registered paralegal in the year 2000, having passed the National Paralegal Advanced Competency Exam (PACE®). She has experience in the areas of creditors’ rights, bankruptcy, business, probate and personal injury. Currently, she specializes in the defense of clients in the construction industry, medical device and commercial products. Ms. Ivie is experienced in all areas of complex litigation, including document analysis and control, database management, case organization and trial support activities. She has a strong knowledge of state and federal court rules, including electronic discovery submission in federal court cases. She is active in the Oregon Paralegal Association, and has been the publisher of OPA’s publication, The Paragram, since 2013. Ms. Ivie earned her B.A. degree from the University of Iowa and her paralegal certificate from the Institute for Paralegal Studies.
Session N – Real Property Timeshares
MITCHELL A. IMANAKA, ESQ.

What are timeshares? How are they created? How do you transfer interest? As real property values have risen sky high, this newest form of property ownership have become commonplace. Hawai‘i’s foremost timeshare practitioner will unravel the mysteries of this creature and help you understand how to deal with timeshares, which are not to be confused with condominiums.

Mitchell A. Imanaka, Esq. is managing principal of Imanaka Asato LLC and is a past chair of the Real Property and Financial Services Section of the Hawai‘i State Bar Association. A graduate of Georgetown University Law Center, he has been active in representing developers, lenders and others who participate in the development industry in Hawai‘i since 1979. He has served as an Adjunct Professor of Law at the University of Hawai‘i’s William S. Richardson School of Law in the area of real estate development and financing, and has also served as a consultant to the State of Hawai‘i on subdivision and timeshare issues. Mr. Imanaka has served as an editor of the Hawai‘i Real Estate Law Manual (HICLE, 1997), an editor of the Hawai‘i Real Estate Law Manual - Volumes I, II and III (2008/2010/2011) and authored the chapter on Condominiums, Coops and Planned Unit Developments, Volume II, Chapter 8).

Session O – Immigration Law 101
CLARE M. HANUSZ, ESQ.

This session will address the differences between immigrant and non-immigrant statuses, how someone can become a US citizen or obtain a lawful permanent resident status (AKA “green card”), how someone can come to the US to work, and updates on changes to immigration policies announced by President Obama.

Clare M. Hanusz is an Of Counsel attorney with the Immigration Practice Group at Damon Key Leong Kupchak Hastert in Honolulu. She attended Loyola University of Chicago, Ohio University, Honors Tutorial College (BA in Political Science) and William S. Richardson School of Law in Hawai‘i (JD 1999). Her practice is limited to immigration and nationality law, and she has worked in legal services, as a solo practitioner in law firms. She is currently the Hawai‘i Chapter Chair of the American Immigration Lawyers Association, a member of the National Lawyers Guild’s National Immigration Project Member and the Hawai‘i Coalition for Immigration Reform (founding member). She lives in Honolulu with her husband and two children.

Session P – Washington State -- at the Forefront
BRENDA COTHARY

Washington State has made significant headline news recently with legalization of the recreational use of Marijuana and the initiation of the Limited License Legal Technician Program (LLLT). Ms. Cothary has witnessed these developments first hand and will be discussing how these two monumental changes have impacted the legal field and access to justice.

Brenda Cothary is a member of the Limited License Legal Technician Board. She has advocated for expanded roles for paralegals since 2001, and has presented before many different forums about the benefits of expanded paralegal roles and the need for affordable legal services for all. Brenda has 16 years experience as a paralegal, working in corporate, private, and state legal services. She is currently the legal services manager for the Washington State Office of Administrative Hearings. Brenda has been involved with the Washington State Paralegal Association for 14 years, serving as South Sound Chapter Director, Regulation Coordinator, At Large West Director, NFPA Primary and Secondary Representative, Vice President, and, most recently, President. She has a B.A. in political science and criminal justice from the University of Idaho, a certificate in paralegal studies from Highline Community College, and is currently obtaining her Master’s degree in law.
HOTEL CONTACT INFORMATION

Waikiki Beach Marriott Resort & Spa
2552 Kalakaua Avenue
Honolulu, HI 96815

RESERVATIONS MUST BE MADE BY SEPTEMBER 6 TO RECEIVE THE NFPA RATE AND TO ENSURE AVAILABILITY!

Make your reservations by calling 1-800-367-5370. Identify yourself with the National Federation of Paralegal Associations.

HOTEL ACCOMMODATIONS

Retreat to a tropical playground at the Waikiki Beach Marriott Resort & Spa. Situated only steps from world-famous Waikiki Beach and the Pacific Ocean, this Waikiki resort spans 5.2 acres of picturesque beauty and splendor ideal for a getaway. This spectacular resort in Honolulu blends the spirit of the “Aloha” with an atmosphere that is warm, comfortable and inviting where you create your own paradise. Located next to Diamond Head Crater near a dazzling host of attractions and sights, the luxurious Waikiki beach hotel offers unrivaled service in the landmark setting. Unwind on your private balcony as soothing ocean breezes caress you, or relax poolside with a cold drink in hand. After a day of pure relaxation, retreat to your luxurious Honolulu guest room complete with island-style décor and plush bedding. Dine at premier restaurants that serve everything from continental breakfast and poolside lunches to dinner buffets. Get swept away at this Waikiki Beach Resort and Spa.

Group rates are as follows:
$199 plus tax Single/Double City View
To prevent complications upon check-in, please provide all guest names when making your reservations.

Resort Fee
In addition to the rates set forth, there will be a daily optional resort charge of twenty-five dollars ($25.00) per room, per night, plus tax that will cover the following:
- Fitness Classes Daily
- Hawaiian Cultural Classes Daily
- 800 & Local Calls
- 60 minutes Long Distance or International Calls per day
- Local Newspaper Daily. Language specialized newspaper available, first come first serve basis
- Enhanced High Speed Internet Access
- 1 Cup of Seattle’s Best Coffee, Tea, Iced Coffee or Iced Tea per day per room
- Photo Session with 4x6 Souvenir
- Unlimited DVD rental
- 1 Chocolate Mac nut Candy Amenity on arrival per stay, subject to change with other amenity
- 2 Mai Tai Punch (regular or non-alcoholic) per stay, 12 oz. beer or soft drink at Moana Terrace or Kuhio Beach Grill – No other substitutions
- $10 Off Stand Up Paddle or Surf Lesson from Kai’s Surf Shop, Ext. 7169, not combinable with any other offers.

Wireless Internet is included in the daily room rates. You will be given the choice to opt out of the Resort Fee when checking in. If they do not give you this information at check-in, please make sure to point out that you would like to opt out of the resort fee.

Parking Rates:
Day Use Only - $8 Self-Park/$12 Valet
Overnight Guests only - $32 Self-Park/$37 Valet

NFPA GIVES THANKS TO OUR 2015 CORPORATE PARTNERS

AMBASSADOR LEVEL

CALU

PATRON LEVEL

ABBYY

FRIEND LEVEL

CAPITOL SERVICES
2015 NFPA ANNUAL CONVENTION REGISTRATION FORM

PERSONAL INFORMATION

Name: ____________________________________________ Certification: ____________________________________________
Local Association: __________________________________ Employer: _____________________________________________
Daytime Phone: _____________________________________ Mailing Address: __________________________________
E-mail: _____________________________________________ City: __________________________ State: ______ Zip: __________

CHECK WHERE APPLICABLE:

- This is my first NFPA Convention
- This is my first NFPA Convention as a Delegate
- I am attending the First Timers’ meeting
- I am attending the Region Meetings
- I am attending the Student Workshops
- I am attending the PACE/PCCE Workshop
- I am attending the Treasurer’s Meeting (members only)
- I am attending the Parliamentarian Workshop

2015 DEMOGRAPHICS SURVEY

Please take a moment to let us know a little about the work you do. This information will only be used anonymously and in aggregate and will help our future Conventions be more relevant for those attending. You may select more than one area of law if applicable.

- Bankruptcy
- Corporate/Business
- Criminal
- Domestic Relations/Family Law
- Environmental
- Estate
- Intellectual Property
- Labor/Employment
- Litigation
- Personal Injury
- Real Property
- Corporate
- Government/Military
- Law Firm
- Freelance/Contract
- Other ______________________

REGISTRATION FEES

<table>
<thead>
<tr>
<th>Thursday Education Seminars</th>
<th>EARLY BIRD BEFORE 8/8</th>
<th>REGULAR BEFORE 9/8</th>
<th>TOTALS (After 9/8 add $20)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member All-Day Rate (includes lunch)</td>
<td>$215</td>
<td>$230</td>
<td>$_________</td>
</tr>
<tr>
<td>Non-Member All-Day Rate (includes lunch)</td>
<td>$265</td>
<td>$285</td>
<td>$_________</td>
</tr>
<tr>
<td>Student All-Day Rate (includes lunch)</td>
<td>$160</td>
<td>$180</td>
<td>$_________</td>
</tr>
<tr>
<td>Member Half-Day Rate (seminars only)</td>
<td>$145</td>
<td>$155</td>
<td>$_________</td>
</tr>
<tr>
<td>Non-Member Half-Day Rate (seminars only)</td>
<td>$175</td>
<td>$185</td>
<td>$_________</td>
</tr>
<tr>
<td>Student Half-Day Rate (seminars only)</td>
<td>$95</td>
<td>$105</td>
<td>$_________</td>
</tr>
<tr>
<td>Member Individual Sessions</td>
<td>$77.50 x___(Quantity)</td>
<td>$_________</td>
<td></td>
</tr>
<tr>
<td>Non-Member Individual Sessions</td>
<td>$92.50 x___(Quantity)</td>
<td>$_________</td>
<td></td>
</tr>
<tr>
<td>Student Individual Sessions (morning only)</td>
<td>$55.50 x___(Quantity)</td>
<td>$_________</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Policy Meeting</th>
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</thead>
<tbody>
<tr>
<td>Local Association Delegates (Primary &amp; Secondary only)</td>
</tr>
<tr>
<td>Local Association Officers (Permission of Local Association Required)</td>
</tr>
<tr>
<td>Policy Meeting Observer (Member)</td>
</tr>
<tr>
<td>Policy Meeting Observer (Non-Member)</td>
</tr>
<tr>
<td>Policy Meeting Observer (Student)</td>
</tr>
<tr>
<td>Policy Meeting Observer (HPA Non Delegate member/NFPA Non Delegate Coordinators/former NFPA Presidents)</td>
</tr>
</tbody>
</table>

REGISTRATION FEES, CONTINUED ON NEXT PAGE...
REGISTRATION FORM CONTINUED

**Lunch & Events** *(indicate number of people for each event)*

- **Member** $40  
  - * Thursday x ____  
  - * Friday x ____  
  - * Saturday x ____  
  $________

- **Non-Member** $50  
  - * Thursday x ____  
  - * Friday x ____  
  - * Saturday x ____  
  $________

- **Student** $40  
  - * Thursday x ____  
  - * Friday x ____  
  - * Saturday x ____  
  $________

- **Friday Social Event** $73.50 x ____  
  - $65.50 Youth x ____  
  - $57.25 Children x ____  
  $________

- **I will participate in Aloha Friday!** (Minimum $5 donation)  
  $________

**Total Registration**  
$________

* Do not check Thursday Lunch if you registered for Thursday All Day. Lunch is included in that registration.

**Dietary Restrictions**

What do the caterers need to be aware of? (e.g. vegetarian, no peanuts, gluten free, etc.)

Dietary Restrictions (if applicable)  
__________________________________________________________________________

**Education Seminars** *(please choose your education sessions, listed in this brochure)*

- (Thursday-8:30am-9:45am):  
  - o A  
  - o B  
  - o C  
  - o D

- (Thursday-10:15am-11:30am):  
  - o E  
  - o F  
  - o G  
  - o H

- (Thursday-1:00pm-2:15pm):  
  - o I  
  - o J  
  - o K  
  - o L

- (Thursday-2:45pm-4:00pm):  
  - o M  
  - o N  
  - o O  
  - o P

**PAYMENT INFORMATION**

*(There are additional fees for registrations received after September 8, 2015 as stated above)*

- Enclosed is my check
  - OR -

Charge the specified amount to my:  
- VISA /MasterCard  
- American Express  
  Total $________

Card #: ____________________________  
Exp Date: ____________________  
CVV: ______

Billing Zip Code: ______________________  
Signature: ______________________

**SUBSTITUTIONS, CANCELLATIONS & REFUNDS**

If you cannot attend you may send a substitute. Requests for substitution must be submitted in writing by e-mail, fax, or regular mail. If you must cancel, requests must be made in writing by e-mail, fax, or regular mail. **Cancellations received on or before Tuesday, September 8, 2015 are subject to a $50.00 fee. Cancellations received after Tuesday, September 8, 2015 will forfeit all fees.**

NFPA reserves the right to photograph and/or videotape the proceedings at the 2015 Annual Convention & Policy Meeting and to use the images for educational and promotional activities without compensation.
SAVE THE DATES!

2016 Annual Convention & Policy Meeting
October 20-23, 2016
Hilton Burlington
Burlington, Vermont

2017 Annual Convention & Policy Meeting
October 12-15, 2017
Astor Crowne Plaza
New Orleans, Louisiana

2018 Annual Convention & Policy Meeting
October 25-28, 2018
Hilton Seattle Airport
Seattle, Washington