

APPLICATION FOR CLE CREDIT BY REGISTERED PARALEGALS

This form is to be used by Registered Paralegals applying for credit if the CLE Event was not pre-approved by NFPA, a state or local Bar association, NALA, AAPI, or the application is for being an instructor/speaker/lecturer, author or for self-study.

Please check your Certificates of Attendance to ascertain prior approval of the CLE events you participated in – all IPE CLE events carry NFPA or state bar approval; most Lorman CLE events also have been approved by NFPA or a state bar. **NFPA will automatically accept the CLE hours awarded by NFPA member associations, all courts, state and local bar associations, governmental agencies if you are a government employee, specialty bars and Inns of Court.** If you attended a CLE event sponsored by NALA or AAPI, or bearing NALA or AAPI accreditation on the Certificate of Attendance, you DO NOT need to apply for approval.

Name of RP: _____

Mailing Address: _____

Email: _____ Phone: _____

State whether application is for time spent as:

___ An instructor ___ speaker/lecturer ___ author ___ self-study

___ Credit for a CLE event for which NFPA CLE Credit has not previously obtained

Topic: _____

Title of Presentation: _____

Speaker's Name: _____

Location (city, state) of Presentation: _____

Date of Presentation: _____

Number of hours/minutes of presentation/seminar: _____
(Do not include breaks and/or meals)

Are you seeking ethics credit? _____ If so, how many hours/minutes? _____

You must submit one Approval form for each event that was not previously approved, or does not meet the criteria set forth above. RPs pay one fee (\$10.00) for ALL CLE approval requests submitted in one package.

Date

Signature

APPLICATION FOR CLE CREDIT BY REGISTERED PARALEGALS (cont'd)

Attach Certificates of Attendance, or a copy of brochure/flier and bio or resume for each speaker supporting your position that the seminar meets NFPA standards and to assist in the evaluation of the CLE event. Please do not submit materials provided to you at the CLE event. If you are seeking credit for a seminar you presented, please provide an outline of the presentation; if seeking credit for an article, please provide a copy of the article and proof of publication.

For more information on documentation and qualifications for self-study, see NFPA CLE RECOGNITION PROGRAM GUIDELINES.

Attach a check for administration fees in the amount of \$10 payable to NFPA. Applications, fees and applicable paperwork should be sent to CLE Coordinator, NFPA, 23607 Highway 99, Suite 2-C, Edmonds, WA 98026. Phone 425-967-0045, fax 425-771-9588.