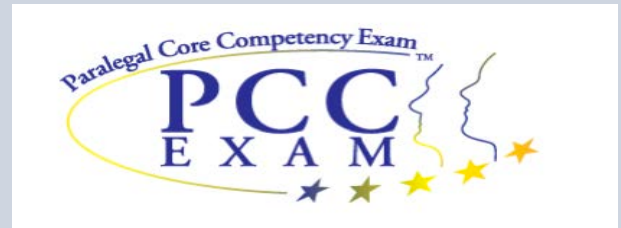


PARALEGAL CERTIFICATION AMBASSADOR'S NEWSLETTER



AUGUST 1, 2012

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Some Final Words

by Donna M. Huntermark, RP[®], Pa.C.P.

This is my last Ambassador Newsletter, in June I was nominated and elected by Region IV to fulfill the remaining term for the Region IV Director vacated when Valerie Dolan was elected to the Secretary and Director of Operations vacancy. I asked Suellen if I could finish my term until convention as the Ambassador Coordinator, because I thought what we do as Paralegal Certification Ambassadors is such an important part of NFPA and our associations. I truly enjoyed meeting so many of you at the conference in Nashville and also talking through email to many more. I hope that these few newsletters that I put together has helped you in your position and that you have at least got a little bit of new information from them. If you ever have any questions, please don't hesitate to drop me a line at dhuntermark@leechtishman.com

I hope with Convention approaching and the new term for coordinators that will start then that you will consider stepping up and becoming a Coordinator. The best advice I can give to our members is to get involved with NFPA. The life and vitality of NFPA and your local Association lies in the membership and the people who get involved. **Volunteer** everyone has ideas and those ideas could benefit the membership. Involvement is rewarding; remember as a paralegal, is it "a job or a profession?" To me, being a paralegal is my profession and advancing my profession is a worthy cause.

Scoring Runs for the PCC Exam will be completed quarterly according the following schedule:

PCC Exam Scoring Run Dates	
Date Tested	Scores Mailed week of
July 1 - September 30	October 15, 2012
October 1 - December 31	January 14, 2013

Suellen Honeychuck, RP[®] **Vice President and Director of Paralegal Certification**

I don't know where the time goes. Just a few weeks ago we were dealing with traffic jams for high school graduations being held at the George Mason University Patriot Center. Now everywhere I go I find all the back to school supplies on the store shelves and parents busily shopping to find everything on their child's school's list.

Before you know it, it will be time to travel to Anchorage for the 2012 Annual Convention. I hope I will see many of you there. It is going to be a great convention!

PACE REVIEW 2012 CLASS SCHEDULE

- September 10
-
- October 15
-
- November 26

PCC Exam REVIEW

2012 CLASS SCHEDULE

- September 10
-
- October 15
-
- November 26

PACE SCORING RUNS:

AUGUST 15, 2012

FEBRUARY 15, 2013

PCCE SCORING RUNS:

JULY 1, 2012

OCTOBER 1, 2012

Speaking of the 2012 Convention, I want to remind all of you of the President's Challenge. The details were included in the last newsletter. It covers new RP®s as well as new CRP™s since the last convention. I need to make a minor clarification in the reporting period information provided in the last newsletter. The reporting period is September 16, 2011 to September 15, 2012. However, because of when the official scoring runs are done, for RPs the reporting period covers August 16, 2011 to August 15, 2012. This is based on the last scoring run before the convention. For CRPs the reporting period will be from September 15, 2011 to September 1, 2012 (the date of the last scoring run for CRPs before the convention).

To submit your association for President's Challenge, please provide the names of your association's new RPs and CRPs for the respective reporting periods to me at VPDPC@paralegals.org no later than September 20, 2012. This is cutting it very close as I will need time to check names, etc. and I will be travelling to Anchorage on September 25th. Please let me know if you have any questions.

Please remind your CRPs and RPs that the short form of their respective credentials does not use periods. We see many people writing it as C.R.P or R.P. and that's not correct. It should properly be CRP™ or RP®

STUDY MATERIALS by Judy Stouffer, RP®

A study manual for PCC is being finalized.

RENEWALS

by Vickie Newman, RP®

Renewal Deadline/Approval Ready Renewal

Renewals for those who took PACE between August and December in even numbered year are now due. We ask that the renewals be submitted approval ready. What does "approval ready" mean? It means the following:

1. The renewal application is received at least 60 days prior to the renewal date.
2. The renewal application is completely filled out. This means providing both an e-mail address and telephone number. It also means that the CLE log is filled out or attached. Writing "See Attached" actually delays the renewal. The renewal is signed and dated.
3. The \$25 renewal fee is paid.
4. All CLE certificates are attached and signed if there is a space for signature.
5. If a seminar needs CLE Coordinator approval, the approval letter is attached.
6. A brochure may be attached to prove provider approval and CLE hours.

The reason we ask that the renewals be submitted 60 days in advance is the following:

JANUARY 1, 2013

The National Federation of Paralegal Associations, Inc.® extends their warmest CONGRATULATIONS the following individuals who achieved a passing score on the Paralegal CORE Competency Exam™ for the test period of April 1 – June 30, 2012.

Whitney Anne Bullins, CRP™
Manassas, VA
Received CRP designation –
May 1, 2012

Clifton R. Oakley, CRP™
Philadelphia, PA
Received CRP designation –
May 29, 2012

Elizabeth Kathrin Rodriguez, CRP™
Tampa, FL
Received CRP designation –
June 11, 2012

Arpita Roy, CRP™
Clarksville, TN
Received CRP designation –
May 11, 2012

Rachel M. Schreiber, CRP™
Westminster, CO
Received CRP designation –
June 12, 2012

Joan Monica Wanat, CRP™
Chicago, IL
Received CRP designation –
June 30, 2012

1. Signatures are missing on the CLE certificates.

2. There are missing CLE certificates.

3. You need CLE Coordinator approval for seminar, self-study, course work, guest speaker, authoring an article, pro bono work.

This gives you a chance to correct any defects with the renewal without being assessed the \$25 late fee.

If your renewal is postmarked the date of deadline and there are missing CLE certificates, signatures missing on CLE certificates, needing CLE Coordinator approval, etc., then you will be assessed the \$25 late fee. Your renewal is considered late because it is incomplete. We have no leeway in waiving the late fee as the delegates voted in the late fee assessment. This is why we ask that you submit renewals at least 60 days in advance. We understand that you may not have all of your CLE's until the last minute. However, if you are waiting until the last minute to send in your renewal, make sure it is "approval ready" to avoid any late fees.

Deadline Calendar

Again, here is a calendar to help you determine when your renewal is due:

Month on PACE Certificate	Month to Submit Renewal	Month to Submit CLE Coordinator*
January	November	September
February	December	October
March	January	November
April	February	December
May	March	January
June	April	February
July	May	March
August	June	April
September	July	May
October	August	June
November	September	July
December	October	August

*If CLE Coordinator approval is required.

Please feel free to put this calendar in your association newsletter. Or use it to help you track your members' renewal dates.

CLE Coordinator Approval

I've noticed recently that there are quite a few PACE Registered Paralegals® who work in non-traditional law settings, such as accounting, health, finance, banking or real estate, and need to maintain their licensing/certifications in these areas. If you attend a seminar that is geared for accountants, health, real estate, banking, etc. then you need to have this seminar approved by the CLE Coordinator. One way to tell if you need CLE Coordinator approval is if the seminar brochure says it granting credit for accountants, bankers, real estate agents, health care providers, etc. If it doesn't say "attorneys", then the CLE Coordinator will need to approve it. For example, you attend a tax seminar and

the provider is an accounting company. This will need to be approved by the CLE Coordinator because the seminar's audience is geared for accountants and others in the accounting field, not the legal field.

Ways to Obtain CLE's

As year-end will be here sooner than we think, there will be many ways to earn some much-needed CLE's. Paralegal associations will be hosting annual meetings and Fall/Winter seminars. Bar associations (both state and local) will be offering CLE's to their members to keep them in compliance with their state rules, some at discounted prices or even for free. NFPA has partnered with Lorman to obtain your CLE's. In addition, NFPA offers other on-line webinars that may be of interest to you, even if it's not in your practice area. In California, the State Bar recently offered a free ethics seminar to its members. Search your own state bar's website to see what they have to offer.

Certification Ambassador Conference Materials **by Donna M. Huntermark, RP[®], Pa.C.P.**

The new website has been activated, to find the Ambassador's materials follow these direction.

After you login, go to the MEMBERS ONLY tab, MORE MEMBERS ONLY link, then along the right hand side select CERTIFICATION AMBASSADOR CONFERENCE MATERIALS.

If you have any questions or suggestions about this area, you can email at dhuntermark@leechtishman.com and I will be happy to help you.

PACE NEWS!!!

The PACE Application/Handbook is now available on the NFPA website to purchase directly from NFPA. It's under PACE Merchandise. The cost is still \$25.00. Once NFPA receives your payment, you will receive an electronic download of the Application and Handbook.

SOME COOL SITES I HAVE DISCOVERED

I found this on the Federal Court Website

<http://www.fjc.gov/federal/courts.nsf/autoframe?OpenForm&nav=menu10&page=/federal/courts.nsf/page/1DE854FE4996BF888525682A0070993B?opendocument>

Quiz for Federal Court and State Court knowledge.

Give them a try and see how well you do.

Some fun quizzes - http://www.funtrivia.com/quizzes/world/the_law/us_law.html

PRESIDENT'S CHALLENGE

Tracey Young, RP, NFPA President has issued the following challenges to member associations:

1. To have two new RP's by 2012 convention in Anchorage, Alaska.
2. To have the most new RP's by 2012 convention in Anchorage, Alaska.
3. To have two new CRP'S by 2012 convention in Anchorage, Alaska.
4. To have the most new CRP's by 2012 convention in Anchorage, Alaska.

This means that if your association has any new RP's or CRP's between September 16, 2011 and September 15, 2012, your association will be specially recognized at the 2012 convention. In addition, all new RP'S and CRP's will be specially recognized at the 2012 convention.

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